

NOTIFICATION TO THE HIGH SCHOOL OFFICE REGARDING A STUDENT'S APPOINTMENT

The following note should be turned in to the office BEFORE the appointment. Thanks!

My child, _____ has an appointment with

_____ on (date) _____ at (time): _____ (circle) a.m./p.m.

_____ He/she will be picked up at the high school office at _____ a.m./p.m.

_____ He/she **will** be returning immediately after the appointment.

_____ He/she **will not** be returning after the appointment.

If your child will NOT be returning, please state the reason why:

☺ ☺ ☺ **All appointments require a signed excuse from the office where the appointment took place. No credit will be granted for assignments missed during an unexcused absence.**

Parent/Guardian's signature _____

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